



<b>Job Title</b>	<b>Site Engineering Technician</b>
<b>Job Level</b>	5
<b>Location</b>	Arete
<b>Business Unit</b>	Global Packaging & Supply Chain
<b>Function</b>	Luxury
<b>Leader</b>	General Manager
<b>People Leadership</b>	Contractors

### Role Purpose

To provide technical expertise to achieve maximum efficiency and performance from engineering assets and general site facilities. Manage the repair & maintenance budget to achieve a compliant site with rapid response to technical issues. The individual is expected to develop the technical strategy, building standards for planned maintenance activities. The technician will coach and build the skills of the operators across make, pack and ship. This individual is to have overall accountability for contractor management.

This is a key role in supporting the development of our Luxury site, Arete. The individual will be compliant with all relevant H&S & ISO standards at all times.

This role requires shift working as needed by the business.

### Responsibilities

- Ensure that safe working practices and quality procedures are strictly followed to ensure compliance with HMRC, environmental legislation and ISO requirements to produce a safe product.
- To provide technical support to ensure maximum efficiency from production and engineering assets, ensuring planned and corrective maintenance tasks are completed as scheduled.
- Act as a quality guardian in the end-to-end production process monitoring compliance, taking accountability to deliver excellence in our products, ensuring perfection for the customer and consumer.
- Manage contractors as and when required as per contractor management procedure.
- Accountable for maintenance spend reporting and management.
- Input and management of service contracts across the site (production equipment, generators, gardeners etc.)
- Identification, improvement and completion of planned maintenance on bottling lines and site facilities.
- Right first time execution of maintenance driven by ERP system (IFS)
- Coach luxury technical operators in asset maintenance
- To lead and support team based improvement projects and provide support to NPD / project engineering departments throughout all project stages.
- Be committed to delivering excellence – act as an innovator, driving change and identifying and implementing continuous improvement initiatives.
- Contribute appropriately to team meetings and support the implementation of all team initiatives.



## Values



**BE PROUD**  
We are proud of our brands, our heritage, and our commitment to superior quality in our products



**BE RESPONSIBLE**  
We expect every individual and their teams to be accountable and to perform to their full potential



**BE SUSTAINABLE**  
We wish to make a positive contribution to our communities and to our environment



**BE PROFESSIONAL**  
We value integrity, transparency, professionalism and constructive debate within a team working culture



**BE ENTREPRENEURIAL**  
We foster a forward thinking and innovative culture that recognises the need for innovative thinking and continuous improvement



**THINK LONG TERM**  
We are proud of our brands, our heritage, and our commitment to superior quality in our products

## Core Competencies:

### Working with People

- Demonstrates an interest in and understanding of others
- Adapts to the team and builds team spirit
- Recognises and rewards the contribution of others
- Listens, consults others and communicates proactively
- Supports and cares for others
- Develops and openly communicates self-insight, such as an awareness of own strengths and weaknesses

### Following Instructions and Procedures

- Appropriately follows instructions from others without unnecessarily challenging authority
- Follows procedures and policies
- Keeps to schedules
- Arrives punctually for work and meetings
- Demonstrates commitment to the organisation
- Complies with legal obligations and safety requirements of the role

### Applying Expertise and Technology

- Applies specialist and detailed technical expertise
- Develops job knowledge and expertise through continual professional development
- Shares expertise and knowledge with others
- Uses technology to achieve work objectives
- Demonstrates appropriate physical co-ordination and endurance, manual skill, spatial awareness and dexterity
- Demonstrates an understanding of different organisational departments and functions

### Adapting and Responding to Change

- Adapts to changing circumstances
- Accepts new ideas and change initiatives
- Adapts interpersonal style to suit different people or situations
- Shows respect and sensitivity towards cultural and religious differences
- Deals with ambiguity, making positive use of the opportunities it presents

### Delivering Results and Meeting Customer Expectations

- Focuses on customer needs and satisfaction
- Sets high standards for quality and quantity
- Monitors and maintains quality and productivity
- Works in a systematic, methodical and orderly way
- Consistently achieves project goals

### Coping with Pressures and Setbacks

- Works productively in a high pressure environment
- Keeps emotions under control during difficult situations
- Balances the demands of work and personal life
- Maintains a positive outlook at work
- Handles criticism well and learns from it



## Skills and Qualifications:

### Essential:

- Qualified in relevant mechanical and electrical engineering discipline having served a recognised apprenticeship and/or further qualification
- Significant experience and knowledge of relevant area (FMCG environment, building services) and knowledge of H&S legislation.
- Must have previous knowledge of maintaining and managing ancillary plant and building services (chilling plant, steam generation, air systems etc.)

### Desirable:

- HNC / HND / Degree in electrical/mechanical engineering would be an advantage
- Working knowledge of bottling and packaging equipment and processes
- Experience in the use of continuous improvement tools and techniques
- Green Belt Six Sigma trained

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